

ABOUT THE NORTHEAST FLORIDA MASTER TRAINING CALENDAR

The Early Learning Coalition of Duval is proud to present the *Northeast Florida Master Training Calendar* for early learning and youth program caregivers and instructional staff in Clay, Baker, Bradford, Duval and Nassau counties. The *Northeast Florida Master Training Calendar* is intended to serve as an informative professional development resource for all adults who teach, nurture and advocate for children.

The *Northeast Florida Master Training Calendar* represents the consolidation of training activities from various agencies into one single, easy-to-read publication. This calendar is published on a quarterly basis and distributed to approximately 2,000 early learning programs - child care centers, family child care homes, school-based pre-kindergarten sites, faith-based programs, family service agencies and youth programs. Courses are CDA documentable and organized in date order under eight main headings:

- Planning a safe, healthy, learning environment
- Steps to advance children's physical and intellectual development
- Positive ways to support children's social and emotional development
- Strategies to establish positive relationships with families
- Strategies to manage an effective program operation
- Maintaining a commitment to professionalism
- Observing and recording children's behavior
- Principles of child growth and development

We are committed to providing a high quality training information service. Comments and feedback on the usefulness of this publication are encouraged and will help us to better serve the needs of the community in the future. You may use the agency phone numbers listed for registration or the evaluation forms used at each workshop to provide your comments.

**Funded by:
The Early Learning Coalition of Duval**

